

Constitution Of the Iroquois Council of the Calvinist Cadet Corps

Article 1: Name & Association

The name of this organization shall be known as the "Iroquois Council of the Calvinist Cadet Corps". It shall be otherwise known as "Iroquois Council" (hereafter called "The Council"). The Council is a member of "The Calvinist Cadet Corps" (hereafter called "The Corps").

Article 2: Basis

The Basis of the Council is the Bible, according to the conception of the same as expressed in the three forms of unity: The Heidelberg Catechism, The Canons of Dort, and the Belgic Confession.

Article 3: Purpose

The purpose of the Council is as follows:

- A. The development and co-ordination of the local Cadet movement,
- B. The promotion of the Corps,
- C. The development of the spiritual, mental, physical, and social aspects of Cadets.

Article 4: Membership

- A. Any Cadet Club or Boy's Club that agrees with the Constitution and By-laws of the Council shall be eligible for membership, subject to the approval of the Council Board (hereafter called "The Board") and the Corps.
- B. Any Club wishing to terminate its membership with this Council must give written notice to the Board, which shall forward it to the Corps office.
- C. Any member Club which does not abide by the Constitution and By-laws of the Council may have its membership terminated by the Board. Such a Club shall have a right to a hearing by the Board prior to expulsion. In the event that a conflict cannot be resolved by the Board and the Club in question, the matter shall be referred to Corps.
- D. All Counselors who are approved Counselors of a member Club in question shall be considered voting members of the Council.

Article 5: Council Board

- A. The Council Board shall consist of the following Offices which are voted for directly:
- i) President
 - ii) Congressman as allowed by Corps
 - iii) 4 (four) Board members among which the following offices will be divided at Board level:
 - 1) Vice all
 - 2) Secretary
 - 3) Treasurer
 - 4) Jr. Cadet Co-coordinator
- B. Qualifications - All Board members shall be voting members of Council and shall have been a Counselor for at least one full Cadet season.
- C. The Objective of the Board shall be to:
- a) Conduct the business of the Council and to report to the membership via the Council meetings.
 - b) Hold regular meetings of the membership for information and training.
 - c) Provide training for Counselors and Head Counselors through workshops and seminars.
 - d) Co-ordinate inter-Club and Counselor activities.
 - e) Visit all Clubs regularly and forward reports to Head Counselors and Church Councils.
 - f) To promote "Cadeting", establish new Clubs, and assist all member Clubs that request assistance.
 - g) To provide each Club with a Council Manual in which shall be all information needed to participate in all Council activities that season.
 - h) To provide a Quartermaster.
 - i) Oversee counselor education and planning by:
 - i) Appointing a DCE Team
 - ii) Monitoring and assisting the DCE Team's efforts through evaluation and support
 - iii) selecting new DCE candidates as needed
 - j) Coordinate the planning of the following annual events, Cadet-a-rama, Snow Derby, and Sports Day, by the timely appointment of a chairman for each event and overseeing the planning by this chairman and the events assigned host clubs.
- D. Duties of the Officers:
- a) The President shall:
 - i) Preside over all Council and Board meetings.
 - ii) Be an ex-officio member of all Committees.
 - iii) Be a non-voting member of the Board except in the case of a tie, in

which case he shall cast the deciding vote.

- b) The Vice-all shall:
 - i) Assume all duties of the President in his absence.
 - ii) Assume the duties of any other Board member in his absence.
 - iii) Oversee the timely planning of the following annual events:
Cadet-a-rama, Snow Derby, and the Sports Day.
 - iv) Carry out any other duties the President shall ask of him.

- c) The Secretary shall:
 - i) Keep a record of all proceedings.
 - ii) Receive and conduct all correspondence.
 - iii) Prepare, publish, and read minutes of all meetings.
 - iv) Ensure that all records and other important papers of the Council are preserved.

- d) The Treasurer shall:
 - i) Keep an orderly record of all monies received and dispersed on behalf of the Council, together with all invoices, receipts and other papers related thereto.
 - ii) Prepare a budget and financial report each year.
 - iii) Ensure that all records are up to date so that they can be audited at the end of each season.

- e) The Congressmen shall:
 - i) Perform the duties of a Congressman as outlined in Article 5 Section 57 of the By-laws of the Corps.
 - ii) Each be responsible for the Clubs in the Council as specified by the Board.

- f) The Jr. Cadet Co-ordinator shall:
 - i) Be responsible for the organizing all Jr. Cadet activities in the Council.
 - ii) Promoting Jr. Cadets within the Council to all clubs and interested parties

E. The Terms of office shall be:

- a) For Congressman - 3 (Three) Years.
- b) All others - 2 (two) Years.

F. A TERM shall start from a Board meeting in May and shall end at a Board meeting in May.

Article 6: Meetings

- A. The Board shall:
- a) Hold a council meeting once a month from September till April.
 - b) Hold Board meetings once a month from August till May
 - c) Hold a meeting for Head Counselors at least once a season.
 - d) Be responsible for promoting these meetings to all member clubs

Article 7: Delegate Board Meeting

- A. The Affairs of the council shall be concluded by a Delegate Board. This Delegate Board shall:
- a) Consist of representatives chosen by each club
 - i) Each club is entitled to 1(one) vote for every 25 Paid members or part thereof.
 - ii) Clubs having outstanding dues:
 - 1. from last year
 - 2. after January 31may lose the right to vote.
 - iii) clubs are entitled to one vote per representative present at the Delegate Board meeting.
 - b) Discuss and decide on proposals presented by member clubs, or the board.
 - i) Proposals may be turned down if they:
 - 1) are unconstitutional
 - 2) are judged to have insufficient grounds
 - iii) All proposals shall be decided by a vote held at the following Delegate Board meeting
 - ii) Copies of all proposals shall be received by all clubs at least one week prior to the Delegate Board meeting at which the vote will be held.
 - c) Understand that all decisions shall take effect in a reasonable time.

Article 8: Finances

- A. Annual dues, as set by the Board, per Jr. Cadet, Cadet, Jr Counselor, Counselor, shall be paid to the Council Treasurer by the end of January each fiscal

- year.
- B. The fiscal year shall be from August 1st. to July 31
Both dates inclusive.
 - C. The Board shall have the books of both the Treasurer
and the Quartermaster audited after each fiscal year
end.

Article 9: Dissolution or Division

In the event of dissolution or division of the Council all property, real or monetary, shall be divided amongst member clubs pro- rata of individual cadet members. Debts in such an event shall be assessed on the same basis.

Article 10: Amendments

Articles 1, 2 and 3 of this constitution shall not be changed. The balance of this constitution may be amended by a 2/3 affirmative vote of all members present at a scheduled council meeting after being approved for presentation at a previous council meeting.

Article 11: Parliamentary Authority

Robert's Rules of Order shall be the authority on all questions of parliamentary law and procedure not covered in the constitution and by-laws of this Council

**By-Laws of the Constitution of the
Iroquois Council**

By-Law # 1

The By-Laws of this constitution may be changed by a 50% + 1 vote of all the members present at a scheduled Council meeting after being approved for presentation at a Mini Congress.

By-Law # 2

The Quartermaster

The Quartermaster shall:

- A. Handle all Council supplies.
- B. Keep a record of all transactions regarding these supplies.
- C. Ensure that all records are up to date so that they can be audited at the end of each season
- D. Keep all clubs informed of all new supplies when they become available.
- E. make supplies available at all Council Meetings.

By-Law # 3

Elections and voting

A. Nominations shall:

- a) be opened for the following:
 - i) President
 - ii) Congressman
 - iii) Board member
 - iv) Chaplain

b) be received for at least 2 consecutive Council Meetings.

c) be submitted to the Board or received from the floor at a scheduled Council

Meeting.

B. Eligibility shall be as follows:

- a) All qualified counselors are eligible for nomination.
- b) Congressman are not re-electable if:
 - i) they have served 2(two) consecutive full terms.
 - ii) they have served more than 7(seven) of the last 9(nine) years.
- c) All other Officers are not re-electable if:

- i) they have served 2(two) consecutive full terms.
- ii) they have served more than 4(four) of the last 6(six) years.
- d) The Chaplain shall:
 - i) be nominated by either the Board or membership and all nominations shall be approved by the Board
 - ii) confirm his nomination before there can be a vote.
 - iii) serve a term of 2 (two) years and be re-electable.

C. Voting

- a) To vote a quorum of 60% of clubs must be represented by qualified counselors.
- b) Elections of officers shall be done by secret ballot.
- c) proxy votes will be accepted for elections only.
- d) Elections shall be held at the last scheduled Council Meeting of the season, usually April.
- e) Ballots shall be counted by at least one board member and one counselor appointed from the membership present.
- f) NO officer shall be approved by acclamation but shall be approved by a "yes" or "no" vote of 2/3 or more votes if no second nomination can be found.
- g) a Majority of 50% + 1 is required for all other voting.

By-Law # 4

All new counselors shall be required to complete the Counselor's Education Course.

By-Law # 5

The DCE team shall:

- A. consist of
 - a. all DCE's that are active counselors and who have completed at least Phase 1 of DCE training
 - b. interested DCE's that are non active counselors but who have completed all 3 phases of DCE training.
- B. Elect (with Council Board approval) a Team Leader as set out by Corps in the DCE manual.
- C. Guide the learning process within the council using the outlines provided by Corps
- D. Report to the council board on a regular basis.
- E. Keep the Corps informed using the forms provided
- F. Help the Council Board to select new DCE candidates as needed

By-Law # 6

To help support the Jr. Cadet Program, Council shall host at least three formal Jr Cadet Counsellor planning and education meetings per year (i.e. - October, January and April). These meetings should be held on the same night as the Council meets and at the same location but in a separate area or room.

At these meetings:

- a. Discussions regarding Jr. Cadet ideas and concerns would be held.
- b. Specific requirements and assignments for Jr. Cadet events would be decided
- c. workshops regarding Jr Cadets be offered

The Jr. Cadet Coordinator shall plan and lead these meetings

By-Law # 7

Club dues are to be paid by January 15th of each season. Clubs with overdue dues may be denied the right to participate in council activities until the dues are paid.

Quartermaster invoices are due and payable 30 days after the purchase. Clubs with invoices outstanding after 30 days may be denied more supplies until the account is caught up. They may also be denied the opportunity to participate in Council activities such as Snow Derby or Cadet-a-rama.

The decision to remove the right to participate rests with the board. Clubs who are delinquent with a good reason may appeal to the board for a temporary waiver.

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