

# The **DCE Connection**

A newsletter for the Developer of Counselor Education Fall 2003



## Share One of the Best Kept Secrets!

When discussing workshops, a common complaint from DCEs is that they don't have as much time as they would like to prepare and present effective workshops to meet all the needs of their counselors. I have found that to be true myself. Even if you have a good number of DCEs in your council, you may still have difficulty getting a comprehensive list of workshops to present.

There is a way that you can help provide your counselors with an opportunity to attend a number of workshops. And you won't even have to prepare and present them yourself! I'm talking about:

### Regional Conferences

As you look through the rest of this issue of *DCE Connection*, you will notice that we have devoted a great deal of space to regional conferences.

We try to provide you a list of workshops being presented in your region, so that you will want to participate. But we also hope that you will use this information to promote these conferences to your councils' counselors.

As you will notice in this issue, six of seven regions are planning to hold conferences within the next six months. Some have been doing this for years. The attendance has been good, but not great. Only a small percentage of the counselors in each region attend, even though that number far surpasses the number that attend the annual counselors' conventions. We should be able to increase that percentage. *Here is where you can help your counselors without having to do a lot of the workshop work yourself.*

As your DCE teams meet with councils and individual clubs, take some time to promote

the regional conference in your area. Use the information in this newsletter to let the counselors know of the excellent topics being presented and how they can raise effectiveness by going to a variety of workshops all in one day. Also they'll have the chance to fellowship with other counselors from neighboring councils.

Many times we leave the promotion to others. You might say that regional conferences remain one of the best kept secrets of DCE. This is one "secret" that is meant to be shared!

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# Important training tools

In the last issue, we wrote about the *Head Counselors Certification Course* which had just been developed for use by DCEs. We hope that since then you have all added the *Head Counselors Certification Course* workshop to your council education plan. That issue also said that we were developing a workshop to go along with the certification course. We are happy to announce that it is now complete and ready for your use.

If you haven't received an e-mail yet regarding this workshop, then we do not have your correct e-mail address. Please keep us informed of your e-mail address so we can keep you informed as well.

The workshop outline as well as the overheads and the worksheet have been put on the internet on the DCE website. They can be found at:

<http://www.teeninga.com/DCE/dceupdates.html>

Please download the outline, overheads, etc. for your team to use. We hope they will assist you in helping each head counselor to understand his vital role in his club.

While you are on the DCE website updates page, please take note of the other items that are there for your use and feel free to download any that you need.

This page is intended to help provide DCEs with material useful to them in their task. We would be happy to hear your ideas for other material that would be helpful to DCEs. If you have something that you or your team uses that could help other teams, please forward a copy to me at: [bernard@teeninga.com](mailto:bernard@teeninga.com). We will do what we can to put it online for possible use by other DCEs.

Thanks.



## Conference Info

**FIRST EVER**  
**Midwest Region**  
**November 15, 2003**  
**Grace Fellowship CRC**  
**Pella, Iowa**

## Workshop Sessions

- For the Birds: Birdhouses Etc.
- Rain Gutter Races
- Bible Lessons That Reach Kids
- Campfire Snacks
- Glass Etching
- Counselor Planner
- Sculpture
- Pinewood Derby Car Design

There are more workshops being developed.

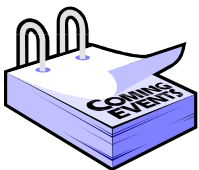
## Schedule

8:30-9:00	Registration
9:00-9:30	Opening
9:35-10:35	Workshop # 1
10:40-11:40	Workshop # 2
11:45-12:45	Lunch
12:45-1:45	Workshop # 3
1:50-2:50	Workshop # 4
3:00-3:15	Closing

## Contact:

Wayne Van Mersbergen  
102 East Hemlock Street  
Pella, Iowa 50219

641-628-3963  
[franway@kdsi.net](mailto:franway@kdsi.net)



## DCE Training

- Phase 1** March 25-27, 2004 in Grand Rapids, Michigan  
**Phase 2** October 16-18, 2003 in Flamborough, Ontario  
**Phase 3** October 23-25, 2003 in Grand Rapids, Michigan

## Regional Conferences Scheduled

N & S Central Regions	November 1, 2003	Grand Haven, MI
Eastern Region	November 8, 2003	Toronto, ON
Midwest Region	November 15, 2003	Pella, IA
Northwest Region	February 7, 2004	Lynden, WA
North Region	March 20, 2004	Calgary, AB

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# More Conference Info

## North & South Central Regions November 1, 2003

Where: Second CRC  
2021 Sheldon Road  
Grand Haven MI 49417

Cost: \$25 / person

### Workshop Sessions

- Dealing with Troubled Boys
- Creating a Safe Environment for All Boys
- Recruiting Counselors
- Leading Effective Bible Lessons
- Helping Boys Deal with Death and Dying
- Teaching an Unfamiliar Merit Badge
- How to Develop a New Merit Badge
- Recognizing Sexual Abuse
- Recruiting DCEs
- How to Plan a Council Camporee
- DCEs — What Works and What Doesn't
- Welding
- Fly Tying
- Camp Cooking
- Electrical
- Model Rocketry
- My Body God's Temple
- Leadership Guide Trails in Jr. Counselor Training
- Leathercraft
- Quick Projects — Bat House
- Nature Study

### Schedule

8:30 Registration  
9:00 Opening — Keynote speaker  
Workshop #1  
Coffee break  
Workshops #2 & 3  
Lunch  
Workshops #4 & 5  
3:30 Closing

#### Contact:

George Vanderweide  
1815 Hillcrest  
Grand Haven, MI 49417

616-846-6788  
georgevanderweide@yahoo.com

## Eastern Region

November 8, 2003

Where: Toronto District Christian High School  
377 Woodbridge Ave • Woodbridge, Ontario

Cost: \$35 / person, dinner - \$15/ person

### Workshop Sessions

- Overcoming Public Prayer Phobia
- Assignment: Cadet Counselor
- Glass Etching
- Cutlery Mobile
- Cedar Whirl-a-gig
- Plan and Lead a Worship Service
- Listening with Discernment
- "A Man, A Boy and Relationships"
- Web Page Basics
- Prayer
- Understanding Youth Culture
- Frame Finishes/Craft Ideas
- Knotty Variations
- Book Vault

### Schedule

7:45–8:30 Registration  
8:30–10:00 Opening Assembly  
10:00–10:20 Coffee Break  
10:20–11:45 Workshop #1  
11:55–12:15 Assembly  
12:15–1:00 Lunch  
1:00–2:20 Workshop #2  
2:20–2:30 Coffee Break  
2:30–3:55 Workshop #3  
4:00–4:30 Closing Ceremony  
5:30 Dinner (for those who stay)

#### Contact:

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## North Region

October 25, 2003

The DCEs of the North Region will meet in Calgary to plan the March 20, 2004 regional conference (note date change). The plan is to provide leadership training for all leaders in the North Region.



## Voice

- Strive for variety in your voice.
- Change volume from forceful to soft.
- Change speed and tempo of speech.
- Pause to breathe. This allows you to project your voice.
- Use a lively and firm voice so you come across as authoritative and interesting.
- Avoid filler words such as “um,” “ah,” “OK,” etc.
- Put emphasis on the words you wish to stress.
- Enunciate your words for clarity of pronunciation.

## Gestures

- Use movement. Don't stand in one place. Walk but avoid pacing.
- Stand and move toward the learners.
- Don't use a podium or be riveted to the spot where your lesson plan is located.
- Move hands and arms when you speak.
- Avoid distracting the learners by jiggling change, clicking on a pen, waving a pointer, constant throat-clearing, pet phrases, swaying, etc.
- Use gestures to hold attention (e.g. tap on the board or flip chart, snap fingers, slap the table, etc.).
- Sit on the edge of a table, or on a stool to come across as more relaxed.
- Use your personal mannerisms when speaking. Be yourself.
- Stand when you wish to command attention. Sit when you want to leave the limelight.

## Eye Contact

- Use eye contact. Look at the learners rather than your lesson plan.
- Scan the group and look at everyone, not just the supportive faces.
- As a prerequisite to good eye contact, you must know your material thoroughly.
- When beginning to speak, use the following patterns:
  1. Make eye contact with someone who looks friendly.
  2. Lock in your eye contact for three or four seconds.
  3. Smile or nod.
  4. Keep eye contact until you feel acknowledgement from that person.
  5. Scan the entire group briefly.
  6. Begin the pattern again for everyone in your audience.
- If the group is too large for individual eye contact, look at one location as you would at one individual. No one knows precisely whom you are looking at. Most people will think you are looking at them.
- Speak only when you can hold the eye contact of the learners completely.
- Don't speak while learners are reading or looking at audio-visuals.
- When answering a question, look at the entire group, not just the questioner. End by looking at the questioner for a sign that the answer was sufficient.

## Structure

- Start with an interesting statement, observation, quotation, or question.
- Use cartoons, overheads, and other audio-visuals to enliven a presentation.
- Use interesting examples, anecdotes, analogues, and statistics.
- Ask frequent questions.
- Use frequent buzz groups, neighbor discussions, and brief assignments. If giving a long presentation, show the outline on a handout or overhead to provide structure.
- Build in reviews.
- Try to minimize your own talking time as much as possible.
- Don't use lengthy notes. To be more spontaneous, free yourself of notes as much as possible.

The material for this DCE Focus is from:

Langevin Learning  
Services Website  
<http://207.107.10.214/index.asp>